



# LITTLE RED RIVER CREE NATION

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March 17, 2022

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## REQUEST FOR PROPOSALS – LRRCN GENERAL ELECTION 2022

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The Little Red River Cree Nation (LRRCN) communities are located east of the town of High Level in Northern Alberta. The on-reserve population is about 4,900 members in three reserve communities.  
John D'or Prairie is located 125 kms from High Level via Highway 58  
Fox Lake is located 159 kms from High Level via Highway 58 and Peace River crossing  
Garden River is located 195 km from High Level via Highway 58.  
Further information available at <https://lrrcn.ab.ca/>

The Little Red River Cree Nation is seeking *proposals* from individuals experienced with performing duties associated with Custom First Nation Elections processes. The LRRCN General Election will be held in the early part of May 2022. The Election will be conducted under the terms of the LRRCN Custom Election Code 2003.

Section 3 of the LRRCN Custom Election Code 2003 sets the qualifications for the Electoral Officer:

3. Appointment of Electoral Officer

Council shall appoint an electoral officer, at least, thirty-five (35) days prior to the date of the election.

The electoral officer must:

- be twenty-one (21) years of age or older,
- not be a member of the Nation, and
- not be an employee of the Nation, and,
- not be residing in either Fox Lake, Garden River, or John D'or Prairie.

The electoral officer shall be recognized as the person authorized to perform and conduct the entire election according to the code and regulations as herein provided.

The electoral officer shall be paid a rate of pay, to be determined by Council, and shall be paid reasonable travel and living expenses while absent from his or her ordinary place of residence in the course of his or her duties.

Election officers, assistants, deputy electoral officers, clerks, and translators, as the electoral officer considers necessary for the purpose of enabling him or her to exercise his or her authority, and perform his or her duties under these provisions with respect to the preparation for and conduct of an election, may be employed at a rate of pay to be determined by Council.

In order to successfully fulfill his or her duties, Council shall provide the electoral officer with support staff and other resources as he or she might require.

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PO Box 30 John D'or Prairie AB T0H 3X0  
Phone 780.759.3912 Fax 780.759.3780



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Proposals must include the following information vital to the appointment process.

Previous record of Nomination/Elections performed along with  
Letters of reference (3) from First Nation

Proposals should also include a budget for review by LRRCN, budget will include the following:

Rates, Per day, Per staff member  
Travel costs, including lodging/meals/mileage  
Rates for materials required to conduct Nomination meeting and Election Poll

Each of the 3 communities have capacity to host a Nomination meeting and Election Poll, the Nation will provide the facilities required to conduct both events. Support staff as well as office space will be provided to the Electoral Officer and any staff that are required.

Interested applicants may obtain a copy of the LRRCN Custom Election Code 2003 by emailing request to:

Alain Joly, Director of Operations [alainj@lrrcn.ab.ca](mailto:alainj@lrrcn.ab.ca)

Alice Auger, Administrative Assistant [alicea@lrrcn.ab.ca](mailto:alicea@lrrcn.ab.ca)

DEADLINE for Submission of Proposals is April 5, 2022.

**[info@lrrcn.ab.ca](mailto:info@lrrcn.ab.ca) <https://lrrcn.ab.ca/>  
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