



Coordinator
Mental Health Urban Services
Term Position: 1 Year

Western Cree Tribal Council (WCTC) is seeking a qualified, professional, motivated, and compassionate individual with a desire to support Western Cree Tribal Council Urban First Nations Membership accessing urban mental health services in the Western Cree Tribal Council region.

This position will be under the direct supervision of the CEO of the WCTC and shall maintain a direct working relationship with all applicable Western Cree Tribal Council Directors.

QUALIFICATIONS:

- **Post-secondary level education (diploma/degree i.e., Social Work, Counselling, Psychology, etc.)**
- **Extensive experience facilitating partnerships with external organizations, health service providers, and First Nations partners**
- Must have a strong understanding of barriers associated with urban First Nations members accessing mental health services
- Must have knowledge and experience working in the field of mental health
- Must have knowledge and experience with First Nations land-based knowledge holders
- Must have knowledge and experience delivering programming in a virtual environment
- Understand the complexities faced by urban First Nations peoples
- Must have strong skills in public speaking, writing, planning, organizing, and time management
- Must be able to operate under pressure and meet deadlines of the WCTC
- Knowledge of the Cree language and culture would be an asset

REQUIREMENTS

- Valid Alberta Class 5 driver's license
- Provide proof of credentials
- Must be able to travel
- Implement and abide by WCTC policy and procedures
- Ability to use internet, email, word and other software programs

Interested applicants are to email resumes with:

- **Cover letter**
- **Current (within 6 months) Clear Intervention Record Check**
- **Current (within 6 months) Clear Criminal Record Check with vulnerable sector**

Western Cree Tribal Council
#104, 9802-97 Avenue
Grande Prairie, Alberta
T8V 7K2

Attention: Elaine Goodswimmer, Executive Assistant
executive.assitant@westerncree.ca

Application Deadline: January 28, 2020 @ 4:00 PM
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

Thank you for your interest, however, only those who are selected for an interview will be contacted.